



NO: BSNLCO-CA/25/4/2021-CA-ERP-FICO/

Dated: 30.08.2022

To,

The Chief General Managers/IFAs  
All Territorial/Non Territorial Circles  
Bharat Sanchar Nigam Limited.

**Sub : Payment of Medical bills to Retired Employees - Reg.**

This has reference to the above mentioned subject. In this connection, it is intimated that:

1. The Corporate CBB section has allotted funds to the Circles for making payment of medical bills upto 31.03.2022 to retired employees. The Medical bills to working employees as well as CGHS reimbursement to retired employees are already been paid every month together with salary.
2. Going forward, the Circles should post the parked Medical bills of retired employees and deduct TDS, as applicable and these will be disbursed along with the salary of working employees on monthly basis.
3. From September onwards, the Circles should regularly post/create the liability of Medical bills of retired employees in ERP-SAP through defined procedure and deposit the TDS deducted regularly.
4. Effective 1<sup>st</sup> September, 2022, all retired employee vendor payments will be made by Corporate CSC i.e. House bank/Account Id of Corporate CSC BANK will get updated in liability documents. Therefore the Circles must ensure that Bank particulars of retired employee vendors are accurately captured in the system; credit to incorrect account shall be the responsibility of the circles. Once the payment is made, the Circle should ensure that no old bill/liability prior to 31.03.2022 should appear in the retired employee vendor account group.

Going forward, the Circles  
and deduct TDS, as applica  
working employee vendor

From September onwards,  
Medical bills of retired employees

*Surajit Mandol*  
30/8/2022  
(Surajit Mandol)

Sr. GM (CA/ERP-FICO)

Copy for kind information to: only.

1. PPS to CMD, BSNL Corporate Office.
2. Director (F) / Director (HR), BSNL CO New Delhi.
3. PGM(Pers)/PGM(CBB)/PGM(Estt.)/Sr. GM(Taxation)/GM(EF)/GM(Admin), BSNL Corporate Office.

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