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भारत संचार निगम लिमिटेड
(भारत सरकार का उद्यम)
BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)

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ए.रॉबर्ट जे. रवि, आईटीएस

अध्यक्ष एवं प्रबन्ध निदेशक

F.No. E-2473 BSNLCO-CA/15(11)/1/2020-CA-ERP-FICO-Part(1)

A. ROBERT J. RAVI, ITS

Dated: 11/03/2025

Chairman & Managing Director

To

The Chief General Manager,
All BSNL Circles

Sub: Updating of DoT period leave encashment data in ERP-SAP i.r.o. retired BSNL absorbed employees for submission of reimbursement claim to DoT –reg.

Ref: This office letter dated 18.08.2023, 16.10.2023, 22.01.2024 and 07.11.2024 (available on Intranet)

It has been brought to my notice that there is no significant progress on the matter regarding updating of DoT period leave encashment data in ERP-SAP i.r.o. retired BSNL absorbed employees.

The status as on 27/02/2025 is enclosed as **Annexure-A**. The bottom 7 territorial circles having progress of less than 10% are Assam, Jammu & Kashmir, Jharkhand, Odisha, Sikkim, UP (West) & Uttarakhand.

Wherever the details are not available with the Circle, since the leave encashment data / service book of retired BSNL absorbed employees are in the possession of office of concerned CCAs, the same is to be resolved through proper liaisoning with the office of concerned CCAs.

These data are to be completed in a time bound manner to raise the claim to DoT. Therefore, your personal attention is required on the matter to ensure completion of these data **latest by 25/03/2025**.

A. Robert J. Ravi
CMD, BSNL

Encl.: As above

Copy for information and necessary action to:

1. Director (HR), BSNL
2. PGM (Per), BSNL Corporate Office
3. PGM (Establishment), BSNL Corporate Office
4. PGM (EF), BSNL Corporate Office
5. The IFA of all BSNL Circles

| Status as on 27/02/2025 of verification of leave encashment data in ERP-SAP of retired BSNL absorbed employees | | | | | | |
|--|-------------------------|-----------------------------------|--|---|--|---------------------|
| S.N. | Circle | Absorbed employees as per ERP-SAP | Data completed in ERP-SAP by BSNL circle | Partial Data uploaded in ERP-SAP by BSNL circle | No activity done in ERP-SAP by BSNL circle | Data completed in % |
| | | A | B | C | D=A-B-C | E=B/A |
| 1 | ALTTC | 474 | 260 | 15 | 199 | 55% |
| 2 | Andaman & Nicobar | 89 | 77 | 0 | 12 | 87% |
| 3 | Assam | 4527 | 367 | 7 | 4153 | 8% |
| 4 | BBNW | 144 | 11 | 2 | 131 | 8% |
| 5 | Bihar | 5566 | 1467 | 388 | 3711 | 26% |
| 6 | Calcutta Metro District | 12613 | 8754 | 200 | 3659 | 69% |
| 7 | Chennai Metro District | 10156 | 7146 | 120 | 2890 | 70% |
| 8 | Chhattisgarh | 2155 | 1904 | 33 | 218 | 88% |
| 9 | CN(Tx-East), Kolkatta | 2255 | 1356 | 2 | 897 | 60% |
| 10 | CN(Tx-NE Region),GHT | 355 | 0 | 26 | 329 | 0% |
| 11 | CN(Tx-North), Delhi | 3787 | 695 | 145 | 2947 | 18% |
| 12 | CN(Tx-South),Chennai | 2536 | 1548 | 14 | 974 | 61% |
| 13 | CN(Tx-West) Mumbai | 2531 | 956 | 136 | 1439 | 38% |
| 14 | Corporate Office | 1122 | 23 | 8 | 1091 | 2% |
| 15 | Gujarat | 20876 | 14984 | 1594 | 4298 | 72% |
| 16 | Haryana | 4396 | 3675 | 42 | 679 | 84% |
| 17 | Himachal Pradesh | 1892 | 1638 | 3 | 251 | 87% |
| 18 | Inspections & QA | 695 | 144 | 32 | 519 | 21% |
| 19 | ITPC | 139 | 76 | 0 | 63 | 55% |
| 20 | Jammu & Kashmir | 2240 | 152 | 191 | 1897 | 7% |
| 21 | Jharkhand | 2412 | 10 | 247 | 2155 | 0% |
| 22 | Karnataka | 18250 | 16584 | 21 | 1645 | 91% |
| 23 | Kerala | 17357 | 16651 | 12 | 694 | 96% |
| 24 | Madhya Pradesh | 11033 | 5479 | 328 | 5226 | 50% |
| 25 | Maharashtra | 22674 | 15289 | 1358 | 6027 | 67% |
| 26 | North East - I | 1379 | 364 | 260 | 755 | 26% |
| 27 | North East - II | 752 | 106 | 3 | 643 | 14% |
| 28 | Odisha | 4808 | 292 | 94 | 4422 | 6% |
| 29 | Punjab | 8641 | 4042 | 308 | 4291 | 47% |
| 30 | Rajasthan | 9990 | 9331 | 5 | 654 | 93% |
| 31 | Sikkim | 78 | - | - | 78 | 0% |
| 32 | Tamil Nadu | 19995 | 15487 | 285 | 4223 | 77% |
| 33 | Telangana + AP | 24608 | 21886 | 133 | 2589 | 89% |
| 34 | UP (E) | 13085 | 3610 | 608 | 8867 | 28% |
| 35 | UP (W) | 6652 | 94 | 7 | 6551 | 1% |
| 36 | Uttarakhand | 1975 | 41 | 334 | 1600 | 2% |
| 37 | West Bengal | 9741 | 5428 | 746 | 3567 | 56% |
| | Grand Total | 251978 | 159927 | 7707 | 84344 | 63% |