



ए.रॉबर्ट जे. रवि, आईटीएस

अध्यक्ष एवं प्रबन्ध निदेशक

No. E-2473 BSNLCO-CA/15(11)/1/2020-CA-ERP-FICO-Part (1)

A. ROBERT J. RAVI, ITS

Dated: 05/05/2025

Chairman & Managing Director

To

The Chief General Manager,
All BSNL Circles

Sub: Updating of DoT period "accumulated earned leave" data in ERP-SAP i.r.o.
retired BSNL absorbed employees for submission of reimbursement claim to
DoT -reg.

Please refer to my earlier letter dated 11/03/2025 regarding above.

The target for completion of above data was 25/03/2025. However, even
after elapse of one month, the progress regarding 'update of DoT period
'accumulated earned leave' data in ERP-SAP i.r.o. **retired** BSNL absorbed
employees' is not satisfactory. The status as on 25/04/2025 is enclosed as
Annexure-A.

The status as on 25/04/2025 regarding 'update of DoT period "accumulated
earned leave" data in ERP-SAP i.r.o. **serving** BSNL absorbed employees' is enclosed
as **Annexure-B**.

Delay in updation of above data is impacting raising of the reimbursement
claim with DoT. The active involvement of HR Team of the Circle is essential and
the same shall be ensured in the process regarding interaction with the Office of
CCAs and updation of necessary records/documents.

In view of above, you are requested to bestow personal attention on the
matter and monitor the progress on daily basis. It is required to be ensured that
these data are completed latest **by 20/05/2025**.

(A. Robert J. Ravi)

Encl.: As above

Copy for information and necessary action to:

1. Director (HR), BSNL
2. PGM (Per), BSNL Corporate Office
3. PGM (Establishment), BSNL Corporate Office
4. PGM (EF), BSNL Corporate Office
5. The IFA of all BSNL Circles

Status as on 25/04/2025 of verification of accumulated earned leave data in ERP-SAP of retired BSNL absorbed employees

S.N.	Circle	Absorbed employees as per ERP-SAP	Data completed in ERP-SAP by BSNL circle	Partial Data uploaded in ERP-SAP by BSNL circle	No activity done in ERP-SAP by BSNL circle	Data completed in %
		A	B	C	D=A-B-C	E=B/A
1	ALTTC	444	219	15	210	49%
2	Andaman & Nicobar	79	76	0	3	96%
3	Andhra Pradesh	13621	12675	27	919	93%
4	Assam	4293	359	6	3928	8%
5	Bihar	5429	1439	384	3606	27%
6	Broadband Network	76	10	1	65	13%
7	Chennai Metro District	9939	7273	3	2663	73%
8	Chhattisgarh	2054	1905	20	129	93%
9	CORE NETWORK (TX-EAST)	2117	1372	4	741	65%
10	CORE NETWORK (TX-NER)	367	0	26	341	0%
11	CORE NETWORK (TX-NORTH)	3509	099	142	2728	20%
12	CORE NETWORK (TX-SOUTH)	2389	1455	9	925	61%
13	CORE NETWORK (TX-WEST)	2364	920	134	1310	39%
14	Corporate Office	990	11	61	918	1%
15	Gujarat	20160	14878	1502	3780	74%
16	Haryana	4046	3600	43	403	89%
17	Himachal Pradesh	1806	1691	10	105	94%
18	Inspection	658	113	33	512	17%
19	ITPC	74	73	0	1	99%
20	Jammu & Kashmir	2138	149	207	1782	7%
21	Jharkhand	2342	8	242	2092	0%
22	Karnataka	17431	16324	7	1100	94%
23	Kerala	16969	16791	41	137	99%
24	Kolkata Metro District	12208	8455	195	3558	69%
25	Madhya Pradesh	10779	5425	311	5043	50%
26	Maharashtra	20785	15019	1313	4453	72%
27	North East - I	1269	462	157	650	36%
28	North East -II	694	105	2	587	15%
29	Odisha	4640	290	94	4256	6%
30	Punjab	7985	3936	270	3779	49%
31	Rajasthan	9623	9324	5	294	97%
32	Sikkim	80	1	46	33	1%
33	Tamil Nadu	19703	15994	260	3449	81%
34	Telangana	9966	9012	73	881	90%
35	UP (East)	12739	3597	597	8545	28%
36	UP (West)	6426	92	9	6325	1%
37	Uttaranchal	1902	90	314	1498	5%
38	West Bengal	9489	5373	693	3423	57%
	Grand Total	241643	159215	7256	75172	66%

Annexure-B

Circle wise Pendency report tracker iro updation of the accumulated earned leave data for absorbed employees active on date 27.02.2025 in SAP

Circles	To be Updated on 25.04.2025	Updated till 25.04.2025	Grand Total
ALTTC		48	48
Andaman & Nicobar Telecom Circ		80	80
Andhra Pradesh Telecom Circle		940	940
Assam Telecom Circle	13	804	817
BBNW Circle		56	56
Bihar Telecom Circle	196	648	844
Calcutta Metro District		662	662
Chennai Metro District		568	568
Chhattisgarh Telecom Circle	1	131	132
Core Network(Tx-East), Kolkata	39	369	408
Core Network(Tx-NE Region),GHT	33	180	213
Core Network(Tx-North), Delhi		549	549
Core Network(Tx-South),Chennai	1	257	258
Core Network(Tx-West) Mumbai		274	274
Corporate Office	1	387	388
Gujarat Telecom Circle	3	865	868
Haryana Telecom Circle		266	266
Himachal Pradesh Telecom Circl		917	917
Inspections	1	53	54
ITPC Pune		79	79
Jammu & Kashmir Telecom Circle	3	306	309
Jharkand Telecom Circle	13	260	273
Karnataka Telecom Circle	1	1119	1120
Kerala Telecom Circle		1085	1085
Madhya Pradesh Telecom Circle		858	858
Maharashtra Telecom Circle	22	1539	1561
North East - I Telecom Circle		417	417
North East - II Telecom Circle		382	382
Odisha Telecom Circle	6	400	406
Punjab Telecom Circle		517	517
Rajasthan Telecom Circle		551	551
Sikkim Telecom Circle		30	30
Tamil Nadu Circle	4	1250	1254
Telangana Telecom circle		876	876
UP (E) Telecom Circle		895	895
UP (W) Telecom Circle	10	520	530
Uttaranchal Telecom Circle		170	170
West Bengal Telecom Circle	4	522	526
Grand Total	351	19830	20181